

# EMPLOYER GUIDELINES

# STHM INTERNSHIP REQUIREMENTS

JUNIOR INTERNSHIP	SENIOR INTERNSHIP	GRADUATE INTERNSHIP
<p><b>Requirements:</b></p> <ul style="list-style-type: none"><li>• Minimum 180 hours <i>(avg. 12-15 hrs/wk)</i></li><li>• Hours must be completed within academic semester<ul style="list-style-type: none"><li>- <b>Fall Semester:</b> Minimum 15 weeks August–December</li><li>- <b>Spring Semester:</b> Minimum 15 weeks January–April</li><li>- <b>Summer:</b> Minimum 12 weeks May–August</li></ul></li></ul>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"><li>• Minimum 600 hours <i>(avg. 40 hrs/wk)</i></li><li>• Hours must be completed within academic semester<ul style="list-style-type: none"><li>- <b>Fall Semester:</b> Minimum 15 weeks August–December</li><li>- <b>Spring Semester:</b> Minimum 15 weeks January–April</li><li>- <b>Summer:</b> Minimum 12 weeks May–August</li></ul></li></ul>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"><li>• Minimum 180 hours <i>(avg. 12-15 hrs/wk)</i></li><li>• Hours must be completed within academic semester<ul style="list-style-type: none"><li>- <b>Fall Semester:</b> Minimum 15 weeks August–December</li><li>- <b>Spring Semester:</b> Minimum 15 weeks January–April</li><li>- <b>Summer:</b> Minimum 12 weeks May–August</li></ul></li></ul>

## IMPORTANT THINGS TO NOTE

**#1:** All internships must be related to students' academic major

**#2:** Work hours must be on-site (remote, virtual or home offices are not eligible)

## ADDITIONAL ENGAGEMENT OPPORTUNITIES

**Industry Hours:** Undergraduate students must complete 250 non-credit work or volunteer hours related to the industry. These can be short or long-term experiences.

## LOOKING FOR AN INTERN?

Submit job description and position requirements to [sthmcspd@temple.edu](mailto:sthmcspd@temple.edu)