Temple University
Petition for Non-graduates to Attend University Commencement and/or School Graduation Ceremonies

INSTRUCTIONS

Commencement is intended to be a University-wide celebration of the completion of your degree. Following commencement, schools and colleges hold separate ceremonies to celebrate the graduation of their students. We recognize that due to extenuating circumstances, students who have not yet completed all degree requirements may wish to participate in these ceremonies. These guidelines outline the circumstances under which the School of Tourism and Hospitality Management (STHM) undergraduate or graduate students may be allowed to participate.

Students who meet the requirements listed below may receive permission to participate in commencement activities:

1. After reviewing current registration, students must be within two courses or eight credit hours of meeting their degree requirements; this status must be verified by the school or college. Request will be reviewed on a case-by-case situation.

2. Petitions must be submitted by the University graduation application deadline for the graduation requested. The deadlines are:
   - January 2013 graduation ceremony: petition will be available October 15 through November 15, 2012
   - May 2013 graduation: petition must be submitted by Friday, February 15, 2013 – late petitions not accepted.

3. Students may participate in commencement ceremonies only once. Students with an approved petition to participate in commencement ceremony/ies as a non-graduate forfeit their right to participate when they actually complete their degrees, even if they do not attend the ceremony for which their petition was approved.

Students who meet the criteria listed above must submit this petition to the STHM Center for Student Services – Speakman Hall, Suite 349.

Petitions will be reviewed for adherence to the criteria listed above; students will be notified of the decision e-mail.

NOTE: Tickets to the ceremony/ies for guests will be assigned on a space-available basis.
Temple University Petition for Non-graduates to Participate in Commencement Ceremonies

Name: _______________________________  TUID: 9 _ _ _ _ _ _ _ _ _ 
Local Address: ________________________________________________
City: ___________________ State: ____________ Zip: ________________
Phone: ___________________ E-mail: __________________________@temple.edu

Please check the ceremony/ies you are petitioning to attend and explain the justification for your request in the space below (list your remaining academic requirements).

<table>
<thead>
<tr>
<th>Department</th>
<th>Course Number</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>___________</td>
<td>___________________________</td>
</tr>
<tr>
<td>2.</td>
<td>___________</td>
<td>___________________________</td>
</tr>
</tbody>
</table>

University Commencement and College/School Graduation (list year): May ____________

OR

College/School Graduation Ceremony for (check one and list year):
August _______  January _______  Year _______

Indicate (please check one):
B.S. in SRM _____  B.S. in THM ___  M.S. in SRM ___  M.T.H.M. ___

I understand that if I receive permission to participate in Temple University Commencement activities, even though I have not completed one or more of the requirements necessary to graduate, I will NOT officially graduate until I resolve/complete all outstanding requirements.

I understand that inclusion on a future graduation list is not automatic and that I will submit a graduation application for the upcoming semester based on the deadlines required by my college or school. I further understand that my graduation date will NOT be retroactive and will correspond to the upcoming semester in which I successfully complete all outstanding requirements and have applied for graduation.

I understand that it is my responsibility to inform my employer that I have not graduated if my employment is contingent upon receipt of my degree.

I understand that if approved to attend my College/School Commencement Ceremony prior to my actual graduation, I forfeit my right to attend a future College/School Ceremony when I complete my degree requirements.

I understand that my name may not appear in either the University or College/School Commencement Books and that I will NOT receive a diploma at this time.

________________________________________  ____________________
Student’s signature                        Date

School of Tourism and Hospitality Management (STHM) – Return to the STHM Center for Student Services - Speakman Hall, Suite 349.

Approved □  Denied □  ______________________   ______________________
Dean or Dean’s Designee’s signature         Date